

General Guideline for Applying to Universiti Malaya's Open Channel (SATU) Undergraduate Programs

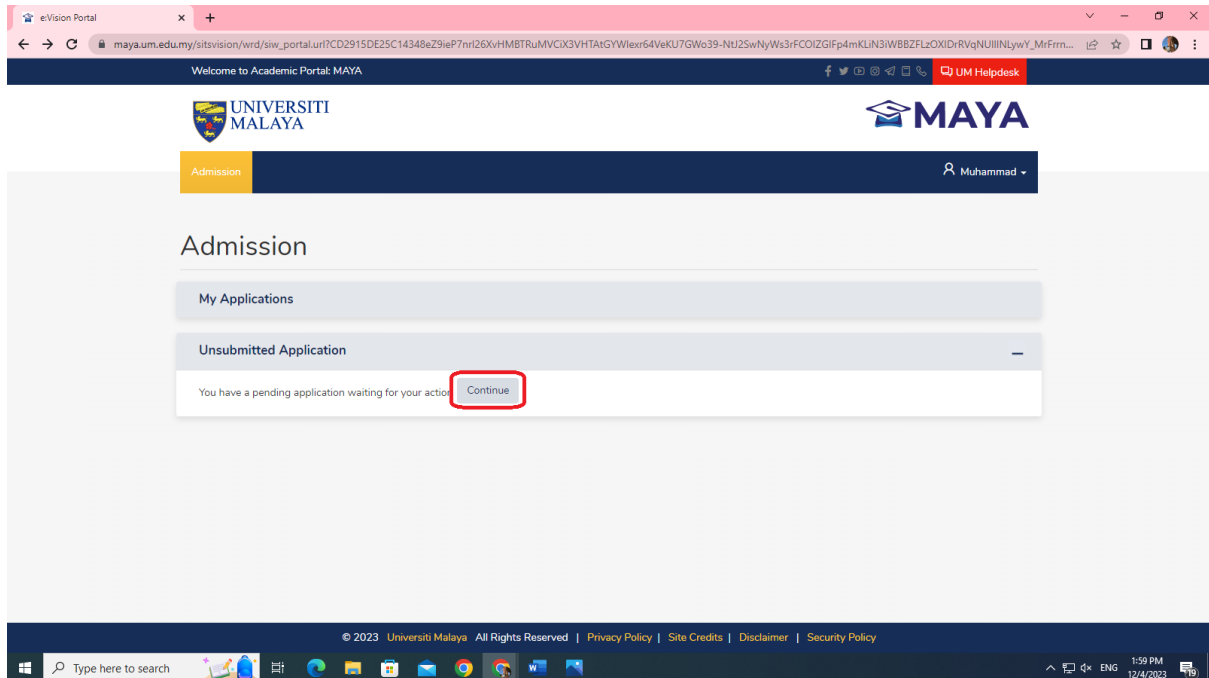
Semester I 2023/24 Academic Session

The application process for the Universiti Malaya's Open Channel (SATU) undergraduate programs comprises the following steps:

1. **Registration:** Applicants must create an account via <http://maya.um.edu.my> and proceed to create a new application. Once registered, they should log in and select "CONTINUE" under the "Unsubmitted Application" tab in the Admission section.
2. **Program Selection:** Applicants should select their preferred undergraduate program by choosing "Citizen" as their nationality, "Universiti Malaya's Open Channel (SATU)" as the mode of implementation, and "Undergraduate: Universiti Malaya's Open Channel (SATU)" as the level of study. This will display a list of 78 programs offered via Saluran SATU. Applicants can search for their desired program by adding specific keywords, such as "data," to the search bar.
3. **Confirmation of Program Selection:** After selecting the desired program, applicants should proceed to apply by clicking the "APPLY" button.
4. **Personal Details:** Applicants are required to provide their personal particulars in the designated fields and click "SAVE & CONTINUE" upon completion.
5. **Next of Kin Details:** Applicants must also provide details of their next of kin in the designated fields. If applicable, they should click "ADD ANOTHER NEXT OF KIN" to include additional kin. Upon completion, they should click "SAVE & CONTINUE."
6. **Academic Qualifications:** Applicants should provide information on their academic qualifications, including selecting the appropriate qualification, year, and grades for SPM/ O-Level/ IGCSE, and providing necessary information for STPM/ STAM/ Matriculation/ Foundation/ High School/ Diploma/ A-level/ Others. They must obtain final results and upload certificates/transcripts. Applicants should also select an English Level Proficiency test, provide the corresponding score, and upload the certificate.
7. **Other Preferred Programs:** Applicants may add up to three additional preferred programs if they wish.
8. **Submission and Payment:** Applicants are required to pay a processing fee of RM300 and save the receipt for future reference. They must also read and tick the appropriate boxes in the "Declaration" and "Disclaimer" sections before clicking "SUBMIT" to complete their application.

Step 1: Registration and Account Creation

To begin your application process, you must first create an account at <https://maya.um.edu.my>. Once registered, proceed to the login page and create a new application. Under the Admission tab, select "Unsubmitted Application" and click "Continue" to proceed.

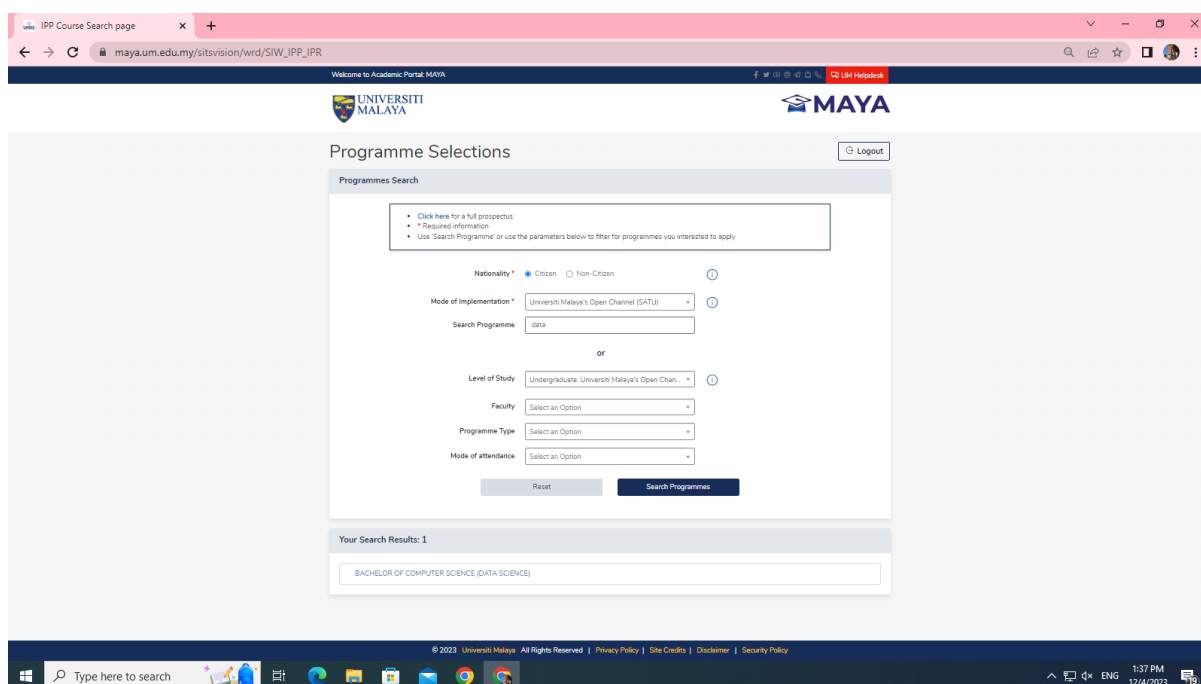


Step 2: Program Selection

On the program selection page, please follow the instructions below:

- Select "Citizen" as your nationality
- Choose "Universiti Malaya's Open Channel (SATU)" as your mode of implementation
- Select "Undergraduate: Universiti Malaya's Open Channel (SATU)" as your level of study

Once you have entered these details, you will be presented with a list of 78 undergraduate programs offered via Saluran SATU. Select your preferred program by clicking on it. In case you're looking for a specific program, you may enter relevant keywords in the search box (e.g., "data" for the Bachelor of Computer Science (Data Science) program).



The screenshot displays the 'Programme Selection' page on the University of Malaya's Academic Portal. The page includes a search form with the following fields and values:

- Nationality:** Citizen (selected)
- Mode of Implementation:** Universiti Malaya's Open Channel (SATU)
- Search Programme:** data
- Level of Study:** Undergraduate: Universiti Malaya's Open Chan...
- Faculty:** Select an Option
- Programme Type:** Select an Option
- Mode of attendance:** Select an Option

The search results section shows 1 result: BACHELOR OF COMPUTER SCIENCE (DATA SCIENCE).

Step 3: Program Confirmation

After selecting your program, you will see the program details page. Please review the information carefully and proceed by clicking the "Apply" button.

IPP Course Search Occurrences

maya.um.edu.my/sitsvision/wrd/SIW_IPP_CRSO.start_url?54ED98EC3DC24AC4FhAhJ8mL_OYth2ZvZYQFyWVqvrY4UkqroBw8stYFIZvGKMmUG6ji48Td3fgNhlISmEmjgs_s2mpwHlJoHeAN13c3MCJxp3RyYFlpYPk...

Welcome to Academic Portal MAYA

UNIVERSITI MALAYA

MAYA

Programme Selection

Please select a programme occurrence

You are about to start an application to BACHELOR OF COMPUTER SCIENCE (DATA SCIENCE)

Session	Semester	Mode of Attendance	Start Date	Action
2023/2024	SEMESTER 1	FULL TIME	September 2023	Apply

[Back to Search Results](#)

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Type here to search

1:38 PM 12/4/2023

Step 4: Personal Details

Fill in your personal particulars as required on the space provided. Once completed, click "Save & Continue" to proceed.

The screenshot displays the 'Application Forms' section of the MAYA Academic Portal. At the top, a banner indicates the application deadline: 'The application for this programme will end on 25 September 2023'. Below this, a navigation bar shows five steps: Personal Details, Next of Kin, Academic Qualifications, Other Preferred Programmes, and Submission. The 'Personal Details' step is currently active.

The 'Personal Details Form' contains the following fields:

- Applicant Number:** 22087700
- Programme Code:** BIMWIHFTST1001 - BACHELOR OF COMPUTER SCIENCE (DATA SCIENCE)
- Name:** MUHAMMAD (First Name) and ABDUH (Surname)

Below the personal details, the 'Contact Details' section includes:

- Country:** MALAYSIA
- State:** NEGERI SEMBILAN
- Address Line 1:** NO. 4 LROONG SERI MERANTI 7
- Address Line 2:** TAMAN SERI MERANTI
- Postcode:** 70000
- City:** SEREMBAN
- District:** SEREMBAN
- Phone Number (Home):** 095555555
- Phone Number (Mobile):** 019999999

At the bottom of the form, there are two buttons: 'Save' and 'Save & Continue'. The 'Save & Continue' button is highlighted with a red rectangle, indicating the next step in the process.

Step 5: Next of Kin Details

Provide your next of kin's details in the space provided. If you have more than one next of kin, please click "Add Another Next of Kin" to add their details. Once completed, click "Save & Continue" to proceed.

The screenshot shows a web browser window with the URL maya.um.edu.my/sitsvision/wrd/SIW_IPP_CRSO. The browser's address bar and navigation icons are visible at the top. Below the browser window, a navigation menu contains five items: 'Personal Details', 'Next of Kin', 'Academic Qualifications', 'Other Preferred Programmes', and 'Submission'. The 'Next of Kin' item is currently selected and highlighted.

The main content area displays the 'Next of Kin Form'. The form is titled 'Next of Kin Details' and includes a red asterisk indicating required information. The form fields are as follows:

- Name: MUHAMMAD ASNAF
- Relationship: FATHER
- Citizenship Status: MALAYSIAN
- Nationality: MALAYSIAN
- Email: ASNAF@GMAIL.COM (with a note: ASNAF@GMAIL.COM is valid)
- Address Country: MALAYSIA
- State: NEGERI SEMBILAN
- Address Line 1: NO. 4 LORONG SERI MERANTI 7
- Address Line 2: TAMAN SERI MERANTI
- Postcode: 70000
- City: SEREMBAN
- Phone Number: 0198888888

At the bottom of the form, there is a button labeled 'Add Another Next of Kin'. Below the form, there are two buttons: 'Save' and 'Save & Continue'. The 'Save & Continue' button is highlighted with a red box.

The Windows taskbar is visible at the bottom of the screen, showing the search bar, taskbar icons, and system tray with the date and time (1:44 PM, 12/4/2023).

Step 6: Academic Qualifications

Under the Academic Qualification section, provide the necessary information as per the instructions below:

- For SPM/O-Level/IGCSE, select the relevant qualification and provide the year and grades. You may also upload the original certificate/transcript.
- For STPM/STAM/Matriculation/Foundation/High School/Diploma/A-level/Others, provide the necessary information. Please note that final results are required and not the AS results for A-Level or Semester I results for Matriculation/Foundation. You must also tick "YES" under "Have You Completed Your Study?" and upload the relevant certificate/transcript.
- For English Level Proficiency, select the test that you have taken, provide the grade/score obtained and upload the relevant certificate.

The screenshot shows a web browser window with the URL maya.um.edu.my/sitsvision/wrd/SIW_IPF_IPR. The form is titled "Academic Qualification" and is divided into three sections:

- Academic Qualification for SPM / O-Level / IGCSE**: This section has a "Select Qualification" dropdown menu with "Please select?" as the placeholder. A red asterisk indicates required information.
- Academic Qualification for STPM / STAM / Matric / Foundation / High School / Diploma / A-Level / Others**: This section also has a "Select Qualification" dropdown menu with "Please select?" as the placeholder. A red asterisk indicates required information.
- English Level Proficiency**: This section includes a paragraph of text: "Proficiency in English Language. Please upload copies of the relevant certificates. Without any of the said English language proficiency certificates, accepted applicants to UM programs would be issued with a conditional offer to fulfill the English Language requirements. Applicants given conditional offer should have a pass in any equivalent English language proficiency test approved and recognised by Universiti Malaysia." Below this text are three fields: "Category" (a dropdown menu showing "CAMBRIDGE ENGLISH: FIRST (FCE)"), "Grade/Score" (a dropdown menu with "Please select?" as the placeholder), and "Upload Certificate" (a button labeled "Upload").

At the bottom of the form, there are two buttons: "Save" and "Save & Continue". The "Save & Continue" button is highlighted with a red rectangle.

Step 7: Preferred Programs

Please note that the program selected under Program Selection is your first choice. Under Preferred Program 1, you can select your second choice of program. You may add up to three preferred programs. If you do not wish to add any preferred program, you may proceed by clicking "Save & Continue".

The screenshot shows a web browser window with the URL maya.um.edu.my/sitsvision/wrd/SIW_IPP_CRSD. The page displays the 'Other Preferred Programmes Form'. At the top, there are navigation tabs: Personal Details, Next of Kin, Academic Qualifications, Other Preferred Programmes (active), and Submission. The form is titled 'Other Preferred Programmes Form' and contains two sections, 'Preferred Programme 1' and 'Preferred Programme 2'. Each section has a red asterisk indicating required information. The fields for each section are: Level of Study, Nationality, Faculty, Course Type, Mode of Implementation, and Programme Name (Choice 1 or 2). The 'Save & Continue' button is highlighted with a red box. Below the form, there are buttons for 'Add Other Preferred Programme' and 'Remove Preferred Programme'. The Windows taskbar is visible at the bottom, showing the time as 1:45 PM on 12/4/2023.

Field	Value
Level of Study	Undergraduate: Sesiuan Terbuka UM (SATU)
Nationality	Citizen
Faculty	FACULTY OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
Course Type	COURSEWORK
Mode of Implementation	SALLURAN TERBUKA UNIVERSITI MALAYA (SATU)
Programme Name (Choice 1)	BACHELOR OF COMPUTER SCIENCE (MULTIMEDIA COMPUTING)

Field	Value
Level of Study	Undergraduate: Sesiuan Terbuka UM (SATU)
Nationality	Citizen
Faculty	FACULTY OF COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
Course Type	COURSEWORK
Mode of Implementation	SALLURAN TERBUKA UNIVERSITI MALAYA (SATU)
Programme Name (Choice 2)	BACHELOR OF COMPUTER SCIENCE (ARTIFICIAL INTELLIGENCE)

Step 8: Submission and Payment

To complete your application, you must pay the processing fees of RM300. Once payment is made, please save the receipt for future reference. Tick the necessary information under the "Declaration" section (Note: You may not be able to submit if you tick "YES" under "Are you currently pursuing any other course or academic program whether full-time, part-time, off-campus, or distance learning in any institution?"). Under the Disclaimer section, read the statement and tick "I have read, understood, and agree to the above statement" to proceed. Finally, click "Submit" to complete your application.

The screenshot displays the 'Application Forms' section of the University of Malaya (UM) Academic Portal. The page header includes the UM logo and a 'Logout' button. A notification box states: 'The application for this programme will end on 25 September 2023'. Below this, a progress bar shows five steps: Personal Details, Next of Kin, Academic Qualifications, Other Preferred Programmes, and Submission. The 'Submission Form' section is active, showing a table for the 'Processing Fee'.

Year	Semester	Amount Due	Payment Status	Actions
2023	SEMESTER 1	RM 300.00	Awaiting Payment	Pay Online Now

Below the table, the 'Declaration' section contains several questions with radio button options for 'Yes' or 'No'. The 'Disclaimer' section follows, with a checkbox for 'I have read, understood, and agree to the above statement.' and a 'Submit' button.

Declaration

Are you currently pursuing any other course or academic program whether full-time, part-time, off-campus or distance learning in any institution? ☐ Yes ☒ No

Have you ever applied to take this course before? ☐ Yes ☒ No

If you have applied, did your application succeed? ☐ Yes ☒ No

Have you ever registered for this program before? ☐ Yes ☒ No

Have you ever opted out of this program before? ☐ Yes ☒ No

Have you been terminated from this program before? ☐ Yes ☒ No

Do you agree to accept the offer that differs from your list of options? ☒ Yes ☐ No

Did you give consent to the following of the application details to other agencies / usage of the Higher Education Ministry? ☒ Yes ☐ No

Disclaimer

I hereby declare that all information provided herein accurate, correct and complete and that the documents submitted along with this application form are genuine.

I undertake to inform the university in writing of any changes to the information already provided and to update the information on this form whenever requested.

I also understand that submission of inaccurate or false data or documents during the application and registration processes will result in revoking admission offers or termination of candidature by the University.

I hereby understand, consent and authorize Universiti Malaya to collect, use, transfer, disclose and/or retain my information (including but not limited to personal data) in compliance with Malaysian Personal Data Protection Act 2010 for the purposes of this application

☒ I have read, understood and agree to the above statement.*

[Submit](#)